

# Jared D. Price

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## summary

Creative and versatile writer, editor, and communicator seeking rewarding employment in an organization with room for growth.

## education

**BS in English, Emphasis in Writing Studies**—Graduated Fall 2017

Utah Valley University—Orem, UT

Relevant Courses: Grant & Proposal Writing, Digital Document Design, Advanced Editing and Design for Print Media, Web Design Essentials

Teaching Assistant for English 2600: Critical Introduction to Literature, Fall 2016. Published multiple times in *Touchstones* and *Essais* and participated in various editorial positions. Presented at UVU's Writing for Social Change Conference, Fall 2015.

## experience

**Business Development Manager**—EKR, May 2019-Present

Currently collaborating with C-level executives to generate and submit proposals and statements of work to existing and prospective clients. Facilitating and participating in discovery calls/meetings to identify client needs, develop right-fit marketing solutions and communicate them in persuasive and informative keystone documents.

*Seeking to return to the Learning & Development field.*

**Custom Solutions Proposal Writer**—eLearning Brothers, March 2018-May 2019

Responsible for creating a wide range of compelling and persuasive documents for the Custom Solutions sales team by collaborating with instructional designers, developers and upper management. Also responsible for drafting and editing statements of work, service agreements, and general contracts. Worked to create and maintain contract and proposal templates in InDesign, Word, PowerPoint, and other platforms.

**Utah Community Programs Intern**—Sundance Institute, Summer 2016

Assisted with Sundance Institute's 2016 Summer Film Series in Salt Lake City and Park City. Primary responsibilities included managing volunteer staff, planning summer events, reporting event statistics, and working with community members to grow program reach and attendance.

## skills & miscellanea

Advanced writing and editing skills, HTML/CSS, Microsoft Office, Adobe InDesign, Adobe Photoshop, WordPress and other web platforms. TESOL certification in 2008 and taught preschool in Tokyo as a result.

*references and portfolio available upon request*